

DEPARTMENT OF THE ARMY
Vacancy Announcement Number: NEGE07846296

Opening Date: May 29, 2007

Closing Date: June 28, 2007

Position: Supervisory Program Manager, YC-0340-3/FPB: 3

Salary: \$93,822 - \$150,646 Annual

Place of Work: US Army Engineer District, Baltimore, Programs and Project Management Division, Civil Project Management Branch

Duty Station: Baltimore, Maryland

Position Status: This is a Permanent Position. – Full Time

Number of Vacancy: 1

NSPS Position: This position is covered by the National Security Personnel System. For more information on NSPS, please visit the website at

<http://www.cpms.osd.mil/nsps/index.html>.

Duties: In this position, you will serve as Assistant Division Chief. You will assure procedures and reporting among the civil works, environmental and military programs, represent the Chief in overall program discussions and decisions. You will ensure consistency and continuity of program management within the District and provide a central point of contact on assigned phases of the program. You will interface with other District staff chiefs, sponsor, state, Federal government agencies, higher headquarters, and others to ensure overall program coordination for planning, engineering, real estate, contracting, construction, and legal issues. You will ensure the efficient, effective and timely execution of the assigned program in accordance with established objectives, schedules, and program funds. You will ensure sponsor satisfaction by providing a quality product consistent with direction of higher authority, laws, regulations and policies.

About the Position: This position is located at the Baltimore District, Corps of Engineers, headquarters located in the City Crescent Building, 10 South Howard Street, in downtown Baltimore, Maryland.

Who May Apply:

- All Federal employees serving on a career or career-conditional appointment.
- Reinstatement eligibles.
- NAF/AAFES Interchange Agreement eligibles.
- Veterans and preference eligibles under Veterans Employment Opportunities Act of 1998. (VEOA)
- Interagency Career Transition Assistance Plan (ICTAP) eligibles.

- Defense Civilian Intelligence Personnel System (DCIPS) eligibles.

Qualifications:

SPECIALIZED EXPERIENCE: Candidates for this position must show in their resumes that they have one year of specialized experience and training that provided: 1) Knowledge and ability to effectively plan, organize, and manage civil works, environmental and military programs. 2) Ability to apply an extensive knowledge of program management concepts, principles, and practices. 3) Ability to plan work to be accomplished by subordinates, set and adjust short-term priorities, and prepare schedules for completion of work. 4) Ability to communicate with others within and outside the Baltimore District to include the sponsor, state and Federal government agencies, higher headquarters and others.

NOTE: Applicants must include the following information in the content of their resumes: Summary of ratings for the last three annual performance ratings; relevant training, award history, and professional registration/license, if applicable.

Applicants must fax their most recent performance rating and SF-50, if applicable, to Ms. Ella Wallace, (410) 962-4698.

Incumbent will be subject to Gallup Inc. Assessment.

Resumes will be evaluated to ensure your experience, knowledge, skills, training and/or education meet the qualifications requirements stated in this vacancy announcement.

Your pay will be set within the range specified in this vacancy announcement and will be based on your qualification, education, experience, training, and availability of funds.

Time-in-grade restrictions do not apply to NSPS positions.

PB 2/3 Positions- Applicants must have one year of specialized experience at the next lower pay band or equivalent under the General Schedule (GS) or other pay systems.

Quality of experience relates to how closely or to what extent an applicant's background and recency of experience, education, and training are relevant to the duties and responsibilities of the announced position. Candidates must have the knowledge, skills, abilities and competencies to successfully perform the work of the position at the appropriate level.

Other Information:

- To successfully claim veteran's preference, your resume/supplemental data must clearly show your entitlement. Please review the information listed under the Other Requirements link on this announcement or review our on-line Job Application Kit.
- The Department of Defense (DoD) policy on employment of annuitants issued March 18, 2004 will be used in determining eligibility of annuitants. The DoD policy is available on http://www.cpms.osd.mil/fas/staffing/pdf/rem_ann.pdf
- Permanent Change of Station (PCS) expenses will be authorized.
- Temporary Duty (TDY) travel is 25 percent.

Other Advantages: The Baltimore District is flexible in the accommodation of commuter concerns. You may pay for parking or use commuter services such as the bus, light rail, subway, commuter trains, and other forms of transportation. The District provides a subsidy for those who elect to use public transportation.

Other Requirements:

- Must be able to obtain and maintain a Secret security clearance.
- Must file annual financial statement.
- You will be required to provide proof of U.S. Citizenship.
- License/Certification: Valid state driver's license is required.
- One-year supervisory probationary period required.
- Male applicants born after December 31, 1959 must complete a Pre-Employment Certification Statement for Selective Service Registration.
- Direct Deposit of Pay is required.
- Failure to provide all of the required information as stated in the vacancy announcement may result in an ineligible rating or may affect the overall rating.

HOW TO APPLY:

This position will be filled from the Army Centralized Resumix database using an automated recruitment and referral system. Your resume must be on file with the Army Centralized Resumix database. If you have a resume on file with the Army Centralized Resumix database, you may apply by taking advantage of our quick self-nomination process. If you do not have a resume on file with the Army Centralized Resumix database, you must submit one along with the self-nomination. Both documents must be received in the Resumix database by the closing date of the announcement unless specifically stated in the instructions contained in this vacancy announcement.

RESUME:

If you do not have a resume on file with the Army Centralized Resumix database, you must submit one. It is strongly encouraged that you use the Army Resume Builder. The Army Resume Builder can be accessed by clicking on the link at the end of this vacancy announcement. It can also be found on the Internet at <http://www.cpol.army.mil>, click on Employment, click on **Build A Resume / Review Status**. The Army Resume Builder is used to create and store your resume. You do this by selecting Save Resume to Database. In order to receive consideration for vacancies, however, you must submit your resume to the Centralized Resumix database by going to the email page, selecting Central Database and clicking on the Submit button. Your resume will automatically flow into the Centralized Resumix database.

SELF NOMINATION:

If your resume is currently in our central database, you may Self-Nominate by going to the CPOL/CPOC Vacancy Announcement Board <https://cpolwapp.belvoir.army.mil/public/vabSelfNom/index.jsp>, scroll down to the bottom of the page and key (or cut and paste) the announcement number into the Search - Announcement field, select the announcement and go to the bottom and click on SELF NOMINATE. The form will appear that you need to complete to submit your self nomination.

Click here to use the [Army Resume Builder](#) - <https://cpolwapp.belvoir.army.mil/public/forward/VAB?id=rb> - to create your resume. Follow the instructions in this vacancy announcement to apply for the job.

- Resumes must be received by the closing date of this announcement.
- Self-nomination must be submitted by the closing date.
- Resume must be on file in our centralized database.
- Announcements close at 12:00am (midnight) Eastern Time.

Point of Contact:

Central Resume Processing Center, 410-306-0137, aplicanthelp@cpsrxtpt.belvoir.army.mil

THE DEPARTMENT OF THE ARMY IS AN EQUAL OPPORTUNITY EMPLOYER.

Applicants will receive appropriate consideration without regard to non-merit factors such as race, color, religion, sex, national origin, marital status, sexual orientation except where specifically authorized by law, age, politics or disability which do not relate to

successful performance of the duties of this position. Otherwise qualified applicants with disabilities who need reasonable accommodation may notify the agency Point of Contact on this announcement of their need.

SELECTION FOR THIS POSITION IS SUBJECT TO RESTRICTIONS RESULTING FROM DEPARTMENT OF DEFENSE REFERRAL SYSTEM FOR DISPLACED EMPLOYEES.